



**Handy Man/General Maintenance
Residential Internship
1-Year Contract Position**

JOB DESCRIPTION:

Perform work involving the skills of two or more maintenance or occupations to keep machines, mechanical equipment, or the structure of an establishment in repair and renovations. Duties may involve pipe fitting, insulating, welding, machining, carpentry, repairing electrical or mechanical equipment, woodworking, plaster and paint, repairing buildings, floors, or stairs. Other maintenance task like cutting wood and branches is an asset.

Duties:

- **Inspecting Equipment, Structures, or Material.** Inspecting equipment, structures, or materials to identify the cause of errors or other problems or defects.
- **Performing General Physical Activities.** Performing physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of material.
- **Handling and Moving Objects.** Using hands and arms in handling, installing, positioning, and moving materials, and manipulating things.
- **Repairing and Maintaining Mechanical Equipment.** Servicing, repairing, adjusting, and testing machines, devices, moving parts, and equipment that operates primarily on the basis of mechanical (not electronic) principles.
- **Making Decisions and Solving Problems.** Analyzing information and evaluating results to choose the best solution and solve problem.
- Frame the building including doors and windows ♣ Install and maintain siding ♣ Install and maintain drywall and interiors ♣ Maintain finishing of the building and ceiling ♣ Install and maintain flooring ♣ Maintain the roofing ♣ Maintain porches and grounds.

KEY SKILLS AND COMPETENCIES

- Carpentry and building maintenance skills
- Excellent mechanical skills
- Ability to operate required equipment in a safe and responsible manner
- Client service and public interaction skills
- Team building
- Effective verbal and listening communications skills
- Time management skills
- Honest and trustworthy
- Possess cultural awareness and sensitivity
- Demonstrate sound work ethics
- **Expected Hours of Work: 8 hours per day, 6 days a week**

[The Art of Living Foundation](#) is a global service organization that has made an extraordinary impact on local communities around the world. Made up almost entirely of volunteers, the Foundation has provided trauma relief and peace initiatives to thousands of people in places of raging conflict, areas devastated by war and natural disaster, inner cities and prisons.

All interns and staff will be provided with room, board and opportunities to participate in complimentary Art of Living programs. We would be pleased to have students use the Service Program for college credit.

A nominal monthly stipend will be provided to cover personal expenses after probationary period.